

# Barrington Heights Association of Homeowners

Board of Directors Meeting Minutes

April 6, 2022

**Location:** Zoom

**Board Members Present:** Robert Jester, Gail Carnahan, Cindy Maggi, Clint Weiler, Grace Cargni

**Management Representative:** Sara Cole, Community Association Manager,  
Sara Beddow, Division Vice President

## **Call to Order**

The meeting was called to order at 6:02 PM.

## **Homeowner Forum**

Bryan Emerson spoke on his own behalf to appeal fines he has received for parking violations. The board unanimously voted to approve the waiver of \$700 in fines.

Aime and John Miller posed questions regarding the street tree replacement project. They were informed this would be discussed later in the meeting as it was on the agenda.

Michelle Lentzner wanted to thank the ARC for their prompt responses and efforts to keep the community to a high standard of appearance.

## **Secretary's Report**

Approval of Meeting Minutes: The February 2, 2022 Board Meeting minutes were as written by unanimous vote. All Board members present were in favor, motion carried.

## **Committee Reports**

**Architectural Committee** – Grace informed the meeting attendees that 3500 Riverknoll Way was recently approved for new presidential roof panels.

**Landscape Committee** – Grace and Sylvia informed all meeting attendees that the new landscape committee met for the first time recently to review duties and make plans for maintaining the landscape aesthetics of the community.

**Safety Committee** – There were no additional reports or updates from the Safety Committee.

## **Financial Report:**

The Board reviewed the January 2022 financial statements prepared by The Management Trust. Robert provided a Treasurer Report and recommended approval. It was motioned by Grace Cargni, seconded by Clint Weiler to approve the January 2022 financial statements as presented. Motion carried.

The Board reviewed the February 2022 financial statements prepared by The Management Trust. Robert provided a Treasurer Report and recommended approval. It was motioned by Grace Cargni, seconded by Gail Carnahan to approve the JanuFebruary 2022 financial statements as presented. Motion carried.

It was motioned by Robert Jester and seconded by Gail Cargni to waive fees on all accounts with \$43 in late fees but are current on assessments. Motion carried.

**Action Item Tracker:** The Board reviewed the action item tracker and provided updates to Management accordingly. Management to follow up on bid for power to the monument and mail enhanced collection resolution to all homeowners. Management will forward recommendations from Sean at Seven Dee's to the landscape committee. The architectural log and compliance report was also provided as part of Management's update.

**Unfinished Business:**

- **Storm Damage Restoration** – Robert provided an update regarding the Storm Damage Restoration effort in collaboration with the City of West Linn. The City will not be providing funds from FEMA to support the replacement of street trees throughout the community. There are 240 stumps in total that need to be removed. Each homeowner will be responsible for their own street trees and portion of the sidewalk to be repaired. Management to obtain bid from a sidewalk vendor and offer option for homeowners to buy into project based on square footage of repairs.
  
- **Wellington Court Fencing Appeal**- The board reviewed letter submitted to the board from the homeowner at 3862 Wellington Court, the homeowner was not present at the meeting. The board would like to contact the association attorney to provide advice for the HOA's stance on asking the homeowner to either remove or repair the fence.
  
- **Monument Utility Credit**- The Board reviewed an owner's request for an increase in the monument utility credit. It was motioned by Grace Cargni and seconded by Clint Weiler to increase the utility credit to \$200 annually. Motion carried.

-

**Adjournment:**

With no further items on the agenda for discussion, the meeting was adjourned at 8:05 PM. The next Board meeting is scheduled for May 4, 2022 at 6:00PM via Zoom. Please refer to email blasts and the association's website for Zoom login information.