

# Barrington Heights Association of Homeowners

Board of Directors Meeting

Minutes – September 1, 2021

**Location:** Zoom (due to COVID-19)

**Board Members Present:** Robert Jester, Gail Carnahan, Cindy Maggi

**Management Representative:** Madison Castillo, Senior Community Association Manager

## Call to Order

The meeting was called to order at 6:05PM.

## Homeowner Forum

There were no homeowners, aside from Board members, in attendance at the meeting.

## Secretary's Report

Approval of Meeting Minutes: It was motioned by Cindy Maggi, seconded by Robert Jester to approve the August 4, 2021 Board Meeting minutes, with the revision that Gail Carnahan was not present. All Board members present were in favor, motion carried.

## Committee Reports

Architectural Committee – There was a discussion regarding Trex decking not approved for installation within the community, due to prior lawsuits, warping, and color fading issues. There are approved composite decking options available to owners who do not want a wood deck.

Landscape Committee – There was discussion regarding parameters for the Landscape Committee. One point person will need to be identified, a budget will need to be set, current and proposed contract needs to be provided to the committee for review, and Sean Snodgrass with 7 Dee's will need to be invited to an upcoming meeting.

## Financial Report:

The Board reviewed the July 2021 financial statements prepared by The Management Trust. Gail provided a Treasurer Report and recommended approval. It was motioned by Robert Jester, seconded by Cindy Maggi to approve the July 2021 financial statements as presented. Motion carried.

**Action Item Tracker:** The Board reviewed the action item tracker and provided updates to Management accordingly. The majority of the outstanding items for Management were on the agenda for discussion. The architectural log and compliance report were also provided as part of Management's update. Management was directed to work with the Board to craft a letter to the City of West Linn regarding the Imperial drainage issue and ask that they de-ice the street, as they would on main thoroughfares.

## Unfinished Business:

- **Storm Damage Restoration** – The Board discussed the storm damage restoration to be completed by the City of West Linn. The sidewalk repair, stump grinding, and tree replacement project is anticipated to cost a couple million dollars and take 3-4 years to complete. The current discussion on the table would be to increase the street lighting fee to fund the restoration. Owners are encouraged to enroll in City email updates and / or attend City council meetings.

**New Business:**

- **Sidewalk Grinding Project:** The Board tabled this item to the October meeting.

**Adjournment:**

With no further items on the agenda for discussion, the meeting was adjourned at 7:04pm. The next Board meeting is scheduled for October 6, 2021 at 6:00PM via Zoom. Please refer to email blasts and the association's website for Zoom login information.