

# **Barrington Heights Association of Homeowners**

## **Board of Directors Meeting**

Minutes – August 4, 2021

**Location:** Zoom (due to COVID-19)

**Board Members Present:** Robert Jester, Grace Cargni, Cindy Maggi, and Clint Weiler

**Management Representative:** Madison Castillo, Senior Community Association Manager

### **Call to Order**

The meeting was called to order at 6:02PM.

### **Homeowner Forum**

There was one homeowner in attendance, who wanted to learn more information regarding an additional clean up of storm debris by the City of West Linn.

### **Secretary's Report**

Approval of Meeting Minutes: It was motioned by Grace Cargni, seconded by Robert Jester to approve the July 7, 2021 Board Meeting minutes as written. All Board members present were in favor, motion carried.

### **Committee Reports**

Architectural Committee – Grace provided an update regarding the Architectural Review Committee and some of the recent applications involving drainage.

Safety Committee – Robert Jester gave a report. He stated there is a concern with sidewalk safety, as several were severely damaged during the ice storm. He reported that one of the worst sidewalks on Wellington had been removed. It is important to note that the responsibility for maintenance and replacement falls with the City of West Linn.

### **Financial Report:**

The Board reviewed the June 2021 financial statements prepared by The Management Trust. Gail provided a Treasurer Report and recommended approval. It was motioned by Robert Jester, seconded by Grace Cargni to approve the June 2021 financial statements as presented. Motion carried.

**Action Item Tracker:** The Board reviewed the action item tracker and provided updates to Management accordingly. The majority of the outstanding items for Management were on the agenda for discussion. The architectural log and compliance report were also provided as part of Management's update. Management was directed to work with the Board to craft a letter to the City of West Linn regarding the Imperial drainage issue and ask that they de-ice the street, as they would on main thoroughfares.

### **Unfinished Business:**

- **Storm Damage Restoration** – The Board discussed the storm damage restoration to be completed by the City of West Linn. The sidewalk repair, stump grinding, and tree replacement project is anticipated to cost a couple million dollars and take 3-4 years to complete. The current discussion on the table would be to increase the street lighting fee to fund the restoration. Owners are encouraged to enroll in City email updates and / or attend City council meetings.

**New Business:**

- **Landscape Committee:** The Board unanimously appointed Randy Ilas, Surja Tjahaja, and Joe Johnson to the Landscape Committee. Management will send a kick-off email to the Committee and inform Sean at Dennis 7 Dee's. The Committee will be requested to schedule regular walk throughs with the landscapers, submit updates or reports in advance of the monthly Board meetings, and provide feedback on potential improvement projects.
- **Landscape Proposals:** The Board unanimously approved Dennis 7 Dee's to complete the proposed renovation at the Salamo entrance and a revised, slightly scaled back renovation at the Barrington / Beacon Hill Island for a cost not to exceed \$17,000 for both projects.

**Adjournment:**

The meeting adjourned into Executive session at 7:24pm. The Board reconvened into Open session at 7:42pm. The Board provided a brief update on their Executive session, stating that delinquency, and pending legal matters were discussed. With no further items on the agenda for discussion, the meeting was adjourned at 7:43pm.

The next Board meeting is scheduled for September 1, 2021 at 6:00PM via Zoom. Please refer to email blasts and the association's website for Zoom login information.