

# Barrington Heights Association of Homeowners

## Board of Directors Meeting

Minutes – April 7, 2021

**Location:** Zoom (due to COVID-19)

**Board Members Present:** Robert Jester, Gail Carnahan, Cindy Maggi, Clint Weiler, and Grace Cargni.

**Board Members Absent:** None

**Management Representative:** Madison Castillo, Senior Community Association Manager

### **Call to Order:**

The meeting was called to order at 6:05PM.

### **Homeowner Forum:**

Two homeowners attended the meeting with formal requests for the Board to consider. One homeowner had a request for a settlement of delinquent assessments, including a reduction of fees. The other homeowner requested reimbursement for property that was damaged in the ice storm caused by trees in the common space. The Board advised that they would discuss this in Executive session and respond to each owner within ten days.

### **Approval of Meeting Minutes**

It was motioned by Robert Jester, seconded by Gail Carnahan to approve the March 3, March 22, and March 26, 2021 Board Meeting minutes as written. All Board members were in favor, motion carried.

### **Financial Report:**

The Board reviewed the December through February financial statements provided by The Management Trust. It was motioned by Robert Jester, seconded by Grace Cargni to approve the December 2020 and January / February 2021 financial statements. All Board members were in favor, motion carried.

**Action Item Tracker:** The Board reviewed the action item tracker and provided updates to Management accordingly. Management was directed to obtain bids for common area repairs needed following the ice storm. Clint and Gail were appointed to take inventory of the damage and report back to Management.

**Compliance Log:** The Board reviewed the compliance log provided by Management. A home on Barrington was discussed due to their continued non-compliance.

### **Unfinished Business:**

- **Imperial Drainage Project:** This agenda item was de-prioritized, as there are several other more pressing action items to address at this time. The association's legal counsel needs to send a letter to the City of West Linn with the association's current position on this matter.

### **New Business:**

- **Storm Damage Update** – The Board discussed the recent ice storm that damaged many trees and common spaces throughout the community. Clint and Gail were appointed to take inventory of the damage and report back to Management.

**Adjournment:**

The meeting adjourned into Executive session at 7:15pm. The Board reconvened into Open session at 7:42pm. The Board provided a brief update on their Executive session, stating that delinquency, and pending legal matters were discussed. With no further items on the agenda for discussion, the meeting was adjourned at 7:43pm.

The next Board meeting is scheduled for April 13, 2021 at 6:00PM via Zoom for the sole purpose of Executive session. Please refer to email blasts and the association's website for Zoom login information.