

# Barrington Heights Association of Homeowners

Board of Directors Meeting

Minutes – September 2, 2020

**Location:** Zoom (due to COVID-19)

**Meeting ID:** 957 9592 9767 **Password:** 375256

**Board Members Present:** Jere McLaurin, Robert Jester, Richard Freeman, Clint Weiler, and Grace Cargni.

**Board Members Absent:** None

**Management Representative:** Madison Castillo, Senior Community Association Manager

## **Call to Order:**

The meeting was called to order at 6:00p.m. by Board President, Jere McLaurin.

## **Approval of Meeting Minutes**

It was motioned by Jere McLaurin, and seconded by Grace Cargni to approve the July 15, 2020 Board Meeting Minutes, with an amendment to reflect that the ARC Committee Members were in favor of the composite decking approval. All Board members were in favor. Motion carried 5-0.

## **Committee Reports:**

Safety Committee Update – Robert Jester gave an update from the safety committee, and advised that he has requested the City of West Linn to repair all lights that are out or malfunctioning by the end of September. He also has requested the City of West Linn to replace the stop signs throughout the community, and that should be completed 2021. There was also a discussion regarding the city owned vacant lots. The Board is interested in considering pursuing asking the City of West Linn to vacate that property to the association. Jere and Madison were tasked with discussing this matter with legal counsel, specifically to determine what restrictions the land may have.

## **Financial Report:**

It was motioned by Jere McLaurin, seconded by Grace Cargni to accept the June financial statements, as presented by The Management Trust. All Board members were in favor. Motion carried 5-0. The Board unanimously agreed to waive the fee-based balances for the following accounts and write it off to bad debt: 264703, 953445, 995335.

**Action Item Tracker:** The Board reviewed the action item tracker and provided updates to Management accordingly. Management was directed to obtain a quote on four additional mailbox replacements for this year.

**Compliance Log:** The Board reviewed the compliance log provided by Management. No further action was required by the Board.

## **Unfinished Business:**

- **Imperial Drainage Project:** Clint provided an update and stated that he has been in contact with a new contractor, and is also obtaining scoping bids. Robert was tasked with pursuing the city to consider remedying this matter.

**New Business:**

- **Wellington Creek Clean-Up:** It was motioned by Jere McLaurin, seconded by Robert Jester to approve a not to exceed expense of \$6,000 for the Wellington Creek Clean-up to be completed by 7 Dee's Landscape – with the condition that they would like the full landscape plan in advance. Management to advise 7 Dee's that this area could be designated as wetland area, so to proceed accordingly.

**Adjournment:**

With no further items on the agenda for discussion, the meeting was adjourned at 7:21pm. It was announced that the next Board meeting is scheduled for October 7, 2020 at 6:00pm.