

# Barrington Heights Association of Homeowners

## Board of Directors Meeting

Minutes – July 15, 2020

**Location:** Zoom (due to COVID-19)

**Meeting ID:** 957 9592 9767 **Password:** 375256

**Board Members Present:** Jere McLaurin, Robert Jester, Richard Freeman, Clint Weiler, and Grace Cargni.

**Board Members Absent:** None

**Management Representative:** Madison Castillo, Senior Community Association Manager

### Call to Order:

The meeting was called to order at 6:01p.m. by Board President, Jere McLaurin.

### Approval of Meeting Minutes

It was motioned by Jere McLaurin, and seconded by Grace Cargni to approve the June 10, 2020 Board Meeting Minutes, as written. All Board members were in favor. Motion carried 5-0.

### Homeowner Forum:

There were a few homeowners in attendance for the homeowner forum. Yellow curb painting, and landscaping matters were discussed.

### Committee Reports:

#### Architectural Review Committee Update

- **3691 Fairhaven Drive:** The homeowners conducted a landscape renovation prior to approval. The Board directed the owners to submit an architectural application for the committee to review. The Board also advised that property line disputes must be handled amongst the involved neighbors; architectural review committee members and Board members cannot become involved in these matters.
- **2930 Beacon Hill:** The homeowners painted their home recently, and there was a concern that the color painted on the home did not match the paint submitted in the architectural application. Management was tasked with coordinating a meeting between the owners and the architectural review committee members for a final review.

#### Safety Committee Update:

- **ODOT Dumping Site:** Robert provided an update regarding the ODOT dumping site, and confirmed that this matter has now been corrected. The City of West Linn worked with ODOT to ensure that the site has been closed off, the animal remains will be properly disposed of at a crematory, fill dirt will be added, signs installed to advise no dumping is allowed, and cameras placed to monitor the site.
- **Century Link Project:** Robert provided an update and confirmed that the sidewalks have now been restored with their original materials. This matter is now considered closed.
- **Imperial Drainage Project:** Clint provided an update and stated that he received an updated quote from a new contractor. This project is still ongoing and the \$13,000 quote needs to be vetted.

**Financial Report:**

It was motioned by Robert Jester, seconded by Jere McLaurin to accept the May financial statements, as presented by The Management Trust, with the condition that an analysis of the water bill is required. All Board members were in favor. Motion carried 5-0.

**Action Item Tracker:** The Board reviewed the action item tracker and provided updates to Management accordingly. Management was directed to obtain a quote on four additional mailbox replacements for this year.

**Compliance Log:** The Board reviewed the compliance log provided by Management. No further action was required by the Board.

**New Business:**

- **3903 Edgewood Court Deck Appeal:** The homeowners, along with their contractors, attended the Board meeting to appeal the architectural review committee's decision to deny the composite decking application. The reason for the denial was the composite decking material was not one of the two approved brands. It was motioned by Jere McLaurin, seconded by Robert Jester to overturn the committee's denial and permit Sylvanix Elite composite decking. The homeowner understood that the association is not liable for the material choice. They were also asked if an inspection can be done a year after installation to see how the material holds up. All Board members were in favor. Motion carried 5-0.
  
- **Wellington Creek Clean-Up:** 7 Dee's Landscape is recommending the Board consider approving a not to exceed budget of between \$5,000-\$6,500 to clean-up the Wellington Creek natural area. The Board tabled a decision to the September meeting.
  
- **Homeowner Directory:** The Board considered implementing the Homeowner Directory, but based on privacy concerns the Board decided to table this agenda item indefinitely.

**Adjournment:**

With no further items on the agenda for discussion, the meeting was adjourned at 7:33pm. It was announced that the next Board meeting is scheduled for August 5, 2020 at 6:00pm.