**Barrington Heights Association of Homeowners**

Board of Directors Meeting

Minutes – June 6, 2018

**Call to Order:**

The meeting was called to order at 7:03 p.m. by Board President, Jere McLaurin.

**Board members present**: Jere McLaurin, Robert Jester, Grace Cargni and Clint Weiler.

**Board members absent**: Richard Freeman

**Management representative present**: Lorie Jaraba and Marisa Preston, The Management Trust

**Approval of Minutes:** A motion was made, seconded and carried to approve the minutes from the April 11, 2018 board meetings as submitted.

**Financials Report April 30, 2018:** A motion was made, seconded and carried to approve the April 30, 2018 financial statements.

A collections update was also reviewed by Jere McLaurin, Board President

**Architectural Discussion**: The Board of Directors and ARC committee members present discussed the architectural process. After sharing of ideas, Management was directed to send out clarifying email to the ARC once a consensus is reached to be sure the wording is how the committee intended. Management will also work on a critical path/process to follow with ARC application submittal, approval/denial notification and following up on the completion of projects with any conditions the ARC stipulated.

It was decided to have the owner at 3595 Riverknoll remove the mesh from the interior of the wrought iron and

**Draft Summer Reminders Letter**: The Board reviewed the draft summer reminders newsletter and gave input on some changes to be made. Some topics discussed were how to verify the roofing materials installed meet the requirements, trees missing in planting strips and other landscaping issues that owners need to address in their yards.

**Maintenance Update:** Management provided a maintenance update regarding the Radcliffe Ct. sealcoating, mailbox rebuilds, planter wall report and light poles that are on during the day.

**Next Meeting Date**: The next meeting date is July 11, 2018. ODOT will be in attendance to give a presentation about the proposed road work and to share the Willamette Falls traffic animation. This meeting will be advertised by email blast and a hard copy mailer of a postcard notice to all members. Refreshments will be provided.

There being no further business before the Board of Directors, the meeting was adjourned at 8:38 p.m.