**Barrington Heights Association of Homeowners**

Board of Directors Meeting

Minutes – April 11, 2018

**Call to Order:**

The meeting was called to order at 7:00 p.m. by Board President, Jere McLaurin.

**Board members present**: Jere McLaurin, Robert Jester, Grace Cargni and Clint Weiler.

**Board members absent**: Richard Freeman

**Management representative present**: Lorie Jaraba, The Management Trust

**Approval of Minutes:** A motion was made, seconded and carried to approve the minutes from the February 7, 2018 board meetings as submitted.

**Financials Report February 28, 2018:** The Board postponed acceptance of the financials pending further investigation of the expenses in the Landscaping Extras line item.

The Board approved to reallocate $1,000 from the Community Social line item to the Welcome Committee for their efforts in welcoming new owners to the community.

**Mailbox Pedestals/Rebuilds**.: The Board of Directors reviewed information from the mail carrier regarding three mailboxes that need to be rebuilt due to the internal metal unit decaying/rusting.

A motion was made, seconded and carried to approve the proposal from Marc’s Masonry in the amount of $14,250 which included rebuilding three mailboxes and repair to one planter on Wellington, mailbox inserts to be purchased from Mailbox solutions in the bronze finish.

The addresses nearest the mailboxes to be rebuilt are: 3320 Barrington, 3457 Barrington and 2919 Beacon Hill.

**Radcliffe Ct. Sealcoat**: Bids from River City Environmental and Hal’s Construction were reviewed for the sealcoating work on Radcliffe Ct. Board President Jere McLaurin and Director Clint Weiler met on site with Hal’s Construction in the weeks preceding the board meeting to ask questions about the methods and need for sealcoating the street. Sealcoating is recommended per the five-year national standard.

A motion was made, seconded and carried to approve the proposal from Hal’s Construction in the amount of $5,600.

Management will provide proper instructions and notice to the affected owners on Radcliffe Ct.

**Spring Landscaping Projects:** The Board reviewed a Landscape Enhancement Proposal for Spring 2018 projects submitted by Seven Dees based upon Management and the Board President’s requests.

A motion was made, seconded and carried to approve the following:

Plants at Sussex: $998

Radcliffe Ct. new sod and fill cracks at sidewalk $397

Salamo entrance, Imperial island and Riverknoll Ct. island lawn enhancements: $4,839

**Wellington Place Moss Removal**.: The small private drive off Wellington was noted to be in need of moss removal from the asphalt. A motion was made, seconded and carried to approve Seven Dees to apply a green product that will kill the growth of moss at a cost of $150.

**Collection Follow-up:** The Board of Directors reviewed the accounts in collections status. Two of those accounts are current on their payment plans. One additional account remaining has been placed on a six-month hold pending further information/review from the attorney and the board.

**Next Meeting Date**: The next meeting will take place in June unless additional business comes up which would warrant adding a May meeting. Management was directed to work with ODOT to schedule the presentation with the Willamette Falls animation for June’s meeting.

There being no further business before the Board of Directors, the meeting was adjourned at 8:38 p.m.