**Barrington Heights Association of Homeowners**

Board of Directors Meeting

Minutes – February 7, 2018

**Call to Order:**

The meeting was called to order, immediately following the Annual Meeting of the Members, at 7:22 p.m. by Board President, Jere McLaurin.

**Board members present**: Jere McLaurin, Robert Jester, Richard Freeman , Grace Cargni and Clint Weiler.

**Board members absent**: None

**Management representative present**: Lorie Jaraba, The Management Trust

**Approval of Minutes:** A motion was made, seconded and carried to approve the minutes from the November 1, 2017 and January 9, 2018 board meetings as submitted.

**Financials Report December 31, 2017:** A motion was made, seconded and carried to accept the December 31, 2017 financials as submitted.

**Organization of Officers:** A motion was made, seconded and carried to keep the slate of officers the same:

Jere McLaurin, President

Robert Jester, Treasurer

Grace Cargni, Secretary

Richard Freeman, Director

Clint Weiler, Director

**Concrete Repair on Radcliffe Ct**.: During a storm a tree on Radcliffe Ct. fell and lifted two sidewalk squares in the process. The arborist removed the tree immediately. The Board obtained three bids for the concrete repair work.A motion was made, seconded and carried to approve the proposal from I&E construction in the amount of $2,980 with an additional amount not to exceed $850 for any unforeseen issues that may arise.

**Street Lights Discussion**: The Board of directors discussed the street light maintenance throughout the community. Currently the city of West Linn performs the maintenance on the street lights.

**Mailboxes Discussion:** It was noted that there are 46 mailbox structures in the community. Four were re-built/replaced in 2017. Management will be reaching out to the postal carrier to find out other structures that are showing evidence of interior rusting that requires action. A bid will be solicited from Marc’s Masonry to perform any necessary repairs to be reviewed at the next board meeting.

**Water Issues on Imperial Street**.: Jere McLaurin discussed the ongoing issues of water run off onto the road on Imperial. Additional research is needed regarding this easement area to see what can be done to mitigate the water runoff.

**Next Meeting Date**: the next meeting is scheduled for March 7, 2018. Management is to reach out to ODOT to see the status of their animated presentation illustrating the proposed changes to see when they will be able to return and present it to the membership.

The Board recessed into executive session at 8:07 p.m. to discuss communication from Legal counsel regarding collection matters.

The board reconvened back into General Session at 8:35 p.m.

**Collection Follow-up:** A motion was made, seconded and carried to approve a payment plan offer for Acct#756764 to pay a lump sum of $1,000 over the next 12 months.

There being no further business before the Board of Directors, the meeting was adjourned at 8:38 p.m.