



DATE: December 17, 2015

TO: All Homeowners of Record
In Barrington Heights Association of Homeowners

FROM: Board of Directors
Barrington Heights Association of Homeowners

SUBJECT: NOTICE OF ANNUAL MEETING

All homeowners are hereby notified that the Annual Meeting of Barrington Heights Association of Homeowners is called as follows:

DATE: Tuesday, January 12, 2016

TIME: Sign-In at 6:45 PM; Call to Order at 7:00 PM

PLACE: Pacific West Bank
2040 8th Ave
West Linn, OR 97068

PURPOSE: To transact association business, which may properly come before the meeting or any adjournment thereof

SUMMARY

AGENDA:

1. Call to Order – 7:00 p.m.
2. Report on Quorum
3. Approval of Minutes of 2015 Annual Meeting
4. Nominations & Election of Directors
5. Financial Report
6. President's Report
7. Announcement of Election Results
8. IRS Revenue Ruling 70.604
9. Adjournment
10. Board of Directors Meeting immediately to follow adjournment of Annual Meeting.

A PROXY IS ENCLOSED FOR YOUR CONVENIENCE. PLEASE RETURN YOUR PROXY WHETHER OR NOT YOU PLAN TO ATTEND THE ANNUAL MEETING.

**Contact Community Manager Lorie Jaraba with any questions
Call 503.670.8111 x 213 or e-mail lorie.jaraba@managementtrust.com**

PLEASE COMPLETE & RETURN THIS FORM



**BARRINGTON HEIGHTS ASSOCIATION OF HOMEOWNERS
ANNUAL MEETING
TUESDAY, JANUARY 12, 2016**

INSTRUCTIONS: A quorum of at least 25% (65) of Barrington Heights Owners must be represented at the Annual Meeting in person or by proxy to hold a legal meeting.

If quorum is not met the meeting will be adjourned and called back to order with the reduced quorum of 20% per ORS 94.655.

Please complete and return this Proxy before noon on January 12th. If you attend the meeting, you may reclaim your Proxy and vote in the usual manner.

CHECK ONE:

- OPTION #1: Proxy Appointment:** I appoint the following as my proxy for the purpose of establishing meeting quorum and voting in election for Directors to the board. Name of Proxy: _____. If my Proxy fails to attend the meeting, this proxy may be reassigned to Chair Person.
- OPTION #2:** To establish quorum only.

IN WITNESS WHEREOF,

I have executed this proxy on this _____ day of _____, 2015/2016.

(Property address)

(Signature of Owner)

(Printed Name of Owner)

NOMINATIONS: On the back of this Proxy is a form to nominate candidates for election to the Association's Board of Directors. Three (3) positions will be filled at the meeting. If you wish to nominate the candidates of your choice, please fill out the enclosed form.

Additional Proxy information can be found on the Web Portal using your individual Web access sign-in code at www.managementtrust.com.

**E-mail Proxies to regan.lovell@managementtrust.com,
Mail in the enclosed postage-paid envelope or Fax to 503-670-0775.**

**NOMINATIONS TO THE BOARD OF DIRECTORS
BARRINGTON HEIGHTS ASSOCIATION OF HOMEOWNERS
ANNUAL MEETING
TUESDAY, JANUARY 12, 2016**

I nominate the following homeowners to be considered at the Annual Meeting for election to the Board of Directors of the Barrington Heights Association of Homeowners:

Name of Nominated Owner(s)

Address & Telephone Number(s)

Address _____

Phone _____

Address _____

Phone _____

Address _____

Phone _____

Address _____

Phone _____

(Signature of Owner)

(Printed Name of Owner)

CURRENT BOARD

Richard Freeman	Term Ends 2018	Not up for election
Grace Cargni	Term Ends 2018	Not up for election
Clint Weiler	Appointed April 2015 to term ending 2017	Seeking formal election into term ending 2017
Richard Mishaga	Appointed April 2015 to term ending 2017	Seeking formal election into term ending 2017
Jere McLaurin	Appointed April 2015 to term ending 2016	Seeking Re-Election to new term on Board

1. **You may use this form to place your own name into nomination or to nominate another homeowner.**
2. **Please complete the Proxy and Nomination Form and mail it in the self-addressed, stamped envelope or e-mail before noon on January 12th.**