

## West Linn Police Department Citizens Advisory Committee

**DATE:** January 10, 2005

**PRESENT:** Dave Becker, Barbara Burns, Chief John Ellison, Bill Hewitt, Jo Robson, Nancy Ross, Shauna Shroyer, John Walker  
 Guests: Sgt. Rick Senger

### THE FEBRUARY MEETING HAS BEEN MOVED TO FEBRUARY 15.

TOPIC	DISCUSSION	ACTION
Approval of Minutes Newsletter	The minutes of the December 2004 meeting were approved. John presented two articles for the newsletter. Community Policing and Order of the Coin. It was agreed to publish the Community Policing article in the February Newsletter and Order of the Coin in the March Newsletter. It was recommended that the articles be combined for an article in <u>The Tidings</u> . There was discussion on having an electronic newsletter via the Web Site.	
Order of the Coin	Each Officer will be eligible to present 5 coins per year to citizens who show support of the Community Policing Philosophy in the City of West Linn. With their permission, the recipients should be mentioned in the Newsletter, weekly news release, and <u>The Tidings</u> .	
Ride A Long Assessment Report/Strategic Plan	The Ride A Long program could be mentioned in the Newsletter The bargaining unit has been asked for their input into the strategic plan. The plan should be presented to the Council before the end of March. The Committee will review what is to be presented. The concerns from the bargaining unit need to be addressed in the Strategic Plan. The Strategic Plan is a working, living document. It is the guiding document for the Police Department. The Committee requested an update on accomplishments identified in the Strategic Plan	Agenda - February Meeting
Accreditation	Work is progressing. A spread sheet has been developed detailing the projects. <u>The next step is to assign people to the projects.</u>	
New Hire	An offer has been extended to an applicant for the evidence room position.	
Nomination of Officers 2005	Delayed until next meeting. An agenda item for the next meeting is a discussion regarding Committee members who have missed several meetings	Agenda - February Meeting
Police Officer of the Year	After much discussion, it was decided to continue the discussion at the next meeting. What criteria would be used to nominate and make the decision?	Agenda - February Meeting
Sub-Committees	Once the 2005 membership is settled, two sub committees need to be formed. Communications (newsletter, web site) and Facility Planning. The sub committees shall include members from the Committee and the Police Department.	